**Shelanu: Women’s Craft Collective  
Volunteer Application 2024**

Please read and refer to the volunteer information when completing your application.

**About You**

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| --- | --- | --- | --- |
| Name |  | Are you over 18? |  |
| Address |  | Postcode |  |
| Email |  | Phone |  |

**Are you able to attend a volunteer interview online?**   
We will contact you to arrange a suitable date and time. Please indicate any limitations on your time.

**Why are you interested in participating and what skills and/or experience can you bring to the role?**

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**Are there any particular activities or areas of work that you would like to complete or gain experience of?**

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**Access**

Craftspace welcomes applications from all sections of the community and will consider making reasonable adjustments to enable people to work effectively with us. Volunteering may involve some heavy lifting. If you have access needs or an access statement please indicate your requirements.

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**Referee**

Please provide contact details of your most recent employer or education institution, or supervisor in a previous volunteering role.

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| --- | --- | --- | --- |
| Name of Referee | Job Title | Address | Telephone/email |
|  |  |  |  |

Please send this form to [**info@craftspace.co.uk**](mailto:info@craftspace.co.uk)or by post to:

Craftspace

Unit 15, Highgate Craft Centre

8 Highgate Square

Birmingham

B12 0DU.

You can also send a video application no longer than 5 mins answering the questions via email, if you prefer to apply in this way.

Please also complete an [Equal Opportunites Monitoring Form](https://forms.office.com/Pages/ResponsePage.aspx?id=Smj0OrFJ7EGvRmdY7fAEg1MXgd9q6SZAsZiy79MNpt1UNFg3UERHMkU4RlJZR0ROMkhXV1RIUzk5MC4u).

**Expenses**

Volunteers will be re-imbursed expenses incurred volunteering at sessions delivered for this project. Re-imbursable expenses include: travel costs and subsistence (food and drink when off-site) within guidance which will be supplied in your volunteer agreement. We will offer re-imbursement for travel in and around Birmingham.

**Volunteer Terms and Conditions**

* Volunteers must be 18 years old or over by 01.10.2024 to apply.
* All volunteers are required to familiarise themselves with and follow the code of conduct which will be provided with your agreement.
* If you are invited to an interview and your application is accepted you will be required to sign a volunteer agreement, which will confirm your commitment to the terms of your enagement.
* Volunteers must abide by Craftspace’s Safeguarding and Health and Safety policies which will be provided with your agreement.
* Volunteers are covered by Craftspace’s public and employers liability insurance.

**Privacy Notice**

Craftspace is registered as a data controller (Registration Number: Z5906900). Craftspace tries to meet the highest standards when collecting and using personal information in accordance with data protection law. [Read and download our full privacy notice on our website.](http://craftspace.co.uk/terms-conditions/)